



Redfield Edge Primary School

September Opening

2020-21

Our School's Response



We are delighted with the Government's decision to open all schools from September 1st 2020. We have missed our school family being together and all staff and governors are excited for everyone to return.

Local Authority Guidance - "Our Local Authority priority is for a return that places at its heart the relationship between the adult and our children and young people. It is about reconnecting safely through a compassionate and ethical approach."

The school is currently developing a 'Recovery Curriculum' which will aid the children's transition back into school. The key principles behind the 'Recovery Curriculum' focus on pupils' mental health and wellbeing; a feeling of safety and security within their setting and the opportunity to reconnect with their peers; and the joy of learning. Further information around our bespoke 'Recovery Curriculum' will be sent to parents in due course via email.

As Senior Leaders in school, we have scrutinised guidelines issued by the Government and Local Authority and are now ready to share with you how Redfield Edge will operate from September 1st 2020.

School Structure

- 1st September – this is a school INSET Day where the staff will finish preparing the school to deliver the 'Recovery Curriculum'.
- 2nd September - EYFS home visits will start as planned.
 - KS1 and KS2 pupils will start with their new class, full time.

(We expect all pupils to attend school and will be tracking attendance in line with government guidance.)

3. Staggered starts – in order to minimise contact between groups of pupils, it has been advised staggered start and finish times continue through into the next academic year. Each Pod of children will have their own start and finish time and will enter and exit through their own gate allocated for that time (please see timetable attached).
4. In order to minimise contact between large numbers of pupils, we will be organising our children into Pods. A Pod is able to mix and share spaces whilst abiding by social distancing expectations where possible in school. In September, the Pods will be as follows.

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| Pod A | Holly Class Pupils |
| Pod B | Hazel and Pine Class Pupils |
| Pod C | Willow and Beech Class Pupils |
| Pod D | Maple and Oak Class Pupils |

5. It is crucial children arrive at their allotted time. Children who are late, will be required to wait until ALL other Pods have entered the school building before they are allowed in. Late arrivals via the school office **will not** be an option unless previously arranged. If a child arrives past 9:15am (when the gates are closed) they will have to enter via the school office and will be marked as late. Persistent lateness can result in a fine.
6. We understand siblings may have different times. However, unless they are in the same Pod, they will not be permitted to enter school together as this would result in unessential contact to other Pod members.
7. The best form of communication for parents to school is via the school office through phone (01454 867165) or email (enquires@redfieldedgeprimary.co.uk). This is to reduce any congestion on the gate in the morning at drop off time.

We have chosen to create 4 Pods within school to enable managing the timetable of the school day as safely as possible. By combining two classes and having slightly larger Pods, it enables staggered starts/finishes to take less time; organisation of break and lunchtimes to give the pupils more space and opportunities; and the capacity of staffing in school to not become over stretched.

8. Although set in Pods, pupils will be taught in their own classroom with their new class teacher and TAs will be deployed to support pupils across the school both in class and through intervention.

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|--------------------------|-------------------------|
| Holly Class (EYFS) | Miss Smith Mrs Wyatt |
| Hazel Class (Year 1) | Miss Kelly |
| Pine Class (Year 2) | Miss Andrews |
| Willow Class (Year 3) | Miss Roberts |
| Beech Class (Year 4) | Mrs Gabler |
| Maple Class (Year 5) | TBC |
| Oak Class (Year 6) | TBC |

9. All class teachers are entitled to 10% of their time (one afternoon) dedicated to Planning, Preparation and Assessment. This time will be covered by Higher Level Teaching Assistants (the same as previous years). Government and Local Authority Guidance has specified adults moving from Pod to Pod is allowed although we have minimised this to as little as possible.
10. Breakfast Club will be taking place as of the 2nd September. Parents will need to prebook in advance due to limited spaces. Children will not be admitted into Breakfast Club if they are not on the prebooked list as this needs to be a controlled, organised environment. Breakfast club will be organised to ensure as little cross contamination between Pods by using Pod tables and Pod play boxes.
11. Breakfast Club begins at 7:45am and booking for this service through the school office is now open.
12. There will be no Afterschool Clubs running in Term 1 in order to minimise risk of infection and Pod cross contamination. Please make your own arrangements in Term 1 but we are hopeful Afterschool Clubs will be running in Term 2.

Preventing the spread of infection

Local Authority Guidance - "COVID-19 is spread through respiratory droplets generated by coughing or sneezing and through contact with contaminated surfaces. Coughing and sneezing can increase the risk of aerosol spread causing droplets to spread at least 2 metres. The virus enters another person through eyes, nose and mouth either directly from aerosol droplets or from hands contacting contaminated surfaces then touching the face"

In order for school to reduce this risk, the following measures are in place.

- Minimising contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not come to school.
- Cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered. Wall-mounted sanitiser stations are now situated around the school and children are encouraged to wash their hands on entry and exit of the building, before and after food and toileting.
- Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach – posters are situated around school and regular reminders are given to children throughout the school day.

- Introducing enhanced cleaning, including frequently touched surfaces often using standard products, such as detergents and bleach. Regularly touched surfaces are cleaned every 2 hours; computer stations wiped before and after use; light switches and door handles sanitised during lunch hour as well as at the end of the day.
- Reduce the hand contact surfaces touched by individuals e.g. one person one laptop, seating plans which enable the sharing of desks etc., closing off unnecessary shared spaces.
- PPE will be worn by staff when they are tending to a pupil in need of first aid or supervising a pupil in our Isolation Pod who is showing symptoms of COVID-19 and awaiting collection (mask, apron and gloves). Cleaning staff will also be required to wear PPE.
- PPE bins are situated around the school and staff/cleaners have been trained on how to remove and dispose of PPE safely.
- Contact tracing registers will be established and kept up to date. This enables us to operate effectively and for PPA to be workable. We understand teachers/providers will need to work with more than one class and their movements will need to be logged.
- The Local Authority has produced scenario flowcharts to explain how to reduce and control the spread of infection when staff and pupils (in limited scenarios – transport/wraparound care) may have to move between Pods; these will be used within school when needed.

Minimising contact between Pods and adults

- Minimising contact and mixing Pods by altering the environment (such as school layout) and timetables - staggered break times and contact between Pods.
- Our school environment has been organised so pupils' adhere to social distancing rules where possible. For example, corridors have been cleared to maximize space; unessential furniture has been removed from classrooms; and hazard tape and signage around school encourages our school community to move around the school as safely as possible.
- During lunch and playtimes, Pods will be allocated zones outside to allow freedom of movement within these zones whilst keeping Pods separate.
- For Term 1, we feel it is appropriate for cold lunches to continue as children will be eating in their classrooms. School meals will need to be ordered in advanced via our Parent Mail service (more information to follow). These dinners will also be cold (sandwich, fruit, cake). The school will work closely with our caterer to provide a hot meal option in Term 2.
- The school will not be conducting activities such as whole school assemblies as these will have large numbers of children and adults in one space, however, Pod assemblies could take place when deemed appropriate.
- Shared areas will be cleaned between each Pod's use (library, intervention rooms and school hall).
- Classroom layout will be organized by each class teacher following guidelines from Government and Local Authority. In certain age categories it is appropriate for front facing desks however, with younger children it is felt table groups are important to enable the development of social skills.
- Using the Pod approach, this enables us to share resources/equipment more widely, giving the children greater opportunities in curriculum areas such as PE, Art, Music etc.
- We will continue to limit the number of items pupils bring into school (essential items only). Children will be allowed to bring a bag, a PE bag and coat. Please do not bring any other items into school which will be provided by the school i.e. pencil cases etc. Cloakrooms will be operational (single Pod use only).
- Homework record books and reading books will continue to go in and out of school. Reading books will be issued on a Monday (where appropriate, two books may be issued). All books will then be handed in on a Friday to be quarantined over the weekend. Ebooks will be available to read over the weekend period. Children will be encouraged to read their own books were possible.
- To minimise children sharing frequently use items (pencils, rulers etc), a learning pack for each child will be provided with all these items and will stay with that child.

Other important information

- Any child displaying the following symptoms should not attend school but remain home and isolate for 14 days.
 - a high temperature ($+37.8^{\circ}\text{C}$ or hot to touch on chest or back)
 - a new, continuous cough
 - a loss of, or change to, their sense of smell or taste

A test can be requested at the following websites.

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-an-antigen-test-to-check-if-you-have-coronavirus/>

<https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

If a test result is negative, the child can return to school.

- We are required to report any suspected or confirmed cases to the Local Authority so they can provide a swift and supported response.
- A confirmed case of COVID-19 will result in the closure of a Pod and all pupils and adults within the Pod will need to isolate for 14 days.
- A whole school closure will take place in the event of a local lockdown (under Local Authority instructions) or an outbreak within the school (across more than one Pod) and be reported to Public Health England South West health protection team.
- We would also contact Education Learning and Skills Team to consult before any communication is allowed to be sent out to parents as a decision to close or partially close needs to be agreed at Local Authority level.